



Data Analyst - Sustainability and Climate Intern

Wages:	Volunteer - opportunity to gain course credit
Hours Per Week:	20
Dates of Employment:	January 20, 2020 –April 30, 2020, with possibility for extension

NATURE OF WORK

The City of Orlando has set many ambitious sustainability and climate goals, including reducing our greenhouse gas emissions by 90%, transitioning to 100% renewable energy, and achieving zero waste across our community.

This data analyst position provides a unique opportunity to provide direct support to Office of Sustainability and Resilience in tracking these goals. The position will entail collecting data across our various initiatives and conducting the necessary analyses to determine our current progress, trends, and determine opportunities to expand and accelerate these efforts.

Data, metrics, and indicators span the focus areas of:

- Clean Energy
- Green Buildings
- Clean Water
- Livability
- Local Food
- Zero Waste
- Transportation

The individual selected for this position will gain experience in working with several members of the Office of Sustainability and Resilience, the American Cities Climate Challenge team, as well as different City departments, and community partners; gain exposure to numerous sustainability and climate metrics and key performance indicators; attain a strong understanding of policies and programs designed to meet our goals; and to create a research-based database of information for the office.

Professional development benefits include:

- Opportunity to work in one of the nation's top teams in local government sustainability
- Direct exposure to the American Cities Climate Challenge and emerging best practices across 25 leading US cities
- Increased knowledge and understanding of major systems transformation and climate strategizing across a variety of sustainability topics

MINIMUM REQUIREMENTS:

- Ideal candidate is highly-motivated, team-oriented, and reliable, with excellent attention to detail, critical thinking abilities, and good time management skills.
- Undergraduate degree (or in pursuit, with at least 60 semester hours completed), in Data Science, Engineering, Statistics, Environmental Science, Public Admin., Sustainability, Social Sciences, Public Policy, Communications, Marketing, or a related field.
- Excellent oral and written communication skills.
- Proficiency in basic computer applications (e.g., Microsoft Office, Excel, Outlook, etc.).
- Valid Florida driver's license is required and a background check will be conducted prior to hire.

GREEN WORKS ORLANDO

Orlando City Hall · 400 South Orange Avenue · 6th Floor
PO Box 4990 · Orlando, FL 32802-4990
P 407.246.2781 · cityoforlando.net/greenworks